



AGENDA – ANNUAL MEETING

September 8, 2015

The following is the ANNUAL MEETING AGENDA for **EDUCATE TANZANIA INC.** which will take place starting at 7:00PM, September 8, 2015, in the Board Room at Hazeltine National Golf Club, Chaska, MN 55317.

EDUCATE TANZANIA ANNUAL MEETING #4

The purpose of the Educate Tanzania, Inc. (ETI) Annual Meeting is to elect board members, meet our legal requirements, review our previous year's achievements, and share account information.

1. **Call to Order** – 7:00PM
2. Welcome to Annual Meeting & Introduction of Guests/Partners
Declaration of Quorum according to by-laws
3. **Approval of Minutes** – from September, 2014 (board reviewed and committed to approve, Oct 2014)
4. **Election of Board Members** according to by-laws
5. **Board Policy Review**

Facilitator: Tom Johnston, JOHNSTON LAW GROUP, LLC

a. Review

By-Laws / Governance Policy / Foreign Grant-making Policy / Code of Conduct / Expense

Reimbursement Policy / Conflict of Interest / Whistleblower / Document Retention / Term Limits

Other

b. Action

Conflict of Interest Annual Statement. Each board member signs and submits to Secretary.

6. **ETI Success Story**
7. **Unfinished Business** from Last Annual Meeting
8. **Report from Board Chair** - Annual Report & Strategic Plan – Jan B. Hansen, Ph.D.,
9. **Report from President/CEO** - Annual Report & Strategic Plan – Jan B. Hansen, Ph.D., President/CEO
10. Questions/Discussion of Report
11. **Treasurer's Report**
12. **Audited Financials:** Statement, Questions
13. **2016 Annual Meeting** – September 13, 2016 –Site TBA
14. **Other Business**
15. **Adjournment**